LUV SOLUTIONS

SERVICE PROPOSAL & AGREEMENT

LUV Personal Reflection Journal

WHAT YOUR ORGANIZATION IS CONSIDERING

A physical master journal add-on combining all five developmental stages: Stability, Clarity, Identity, Planning, and Action.

WHAT IS INCLUDED

- Physical Master Journal combining all five developmental stages in a single bound volume
- Wire-free lay-flat softcover construction with 60# cream interior paper and soft-touch laminated cover
- Authorized production and fulfillment managed by LUV Solutions
- Copying, scanning, digitizing, modifying, rebranding, or redistributing without written permission is prohibited

DELIVERY STANDARDS & RESPONSIBILITIES

Contracting Agency: Coordinates distribution of physical reflection journals to participants and ensures books are handled according to agency safety protocols.

LUV Solutions: Manages authorized print production, quality oversight, and fulfillment to contracted facility locations.

Participant Privacy & Dignity:

LUV personal reflection journals are private self-ownership tools. Staff do not grade, inspect, copy, or demand mandatory disclosure of participant journal entries. What participants write remains entirely theirs.

Intellectual Property & Rights:

All journal designs, reflection frameworks, prompts, and content remain the exclusive intellectual property of LUV Solutions. Copying, scanning, digitizing, modifying, rebranding, or redistributing without express written permission is strictly prohibited.

INVESTMENT

Physical softcover journals are priced at a flat unit rate across all batch sizes (printed on demand):

SELECT	OPTION / SCOPE	INVESTMENT
○ **25 Copies**	Cohort Run	$15.00 / copy - $375.00
○ **50 Copies**	Department Run	$15.00 / copy - $750.00
○ **100 Copies**	Facility Run	$15.00 / copy - $1,500.00
○ **250 Copies**	District / Network	$15.00 / copy - $3,750.00

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AGENCY & PROPOSAL INFORMATION

Agency / Organization Name

Proposal Date

Primary Contact Name

Proposed Start Date

Contact Title

PO Number (if required)

Agency Environment / Type

Select Agency Environment

Telephone Number

Billing Address

Billing Email

PURCHASING & PAYMENT

Invoices are issued upon agreement execution or receipt of an authorized Purchase Order (PO) when required by agency policy. Standard payment terms are Net 30 days from invoice date. Physical printed materials do not enter print production or fulfillment until required payment or deposit is received.

AGREEMENT & ACCEPTANCE

By signing below, the Contracting Agency accepts the selected offering, scope, order quantity, implementation responsibilities, and terms outlined in this agreement.

ACCEPTED BY CONTRACTING AGENCY

Authorized Signer Name

Authorized Signer Title

Signature **Date**

ACCEPTED BY LUV SOLUTIONS

Authorized Name: Donna Ewing Marto

Title: Executive Director & Founder

Signature **Date**

RETURN COMPLETED AGREEMENT

Email: hello@luvsolutions.net | Fax: 619-375-2155 | Questions? Call: 619-333-6533