LUV SOLUTIONS

SERVICE PROPOSAL & AGREEMENT

Organizational Pulse & Alignment Snapshot

WHAT YOUR ORGANIZATION IS CONSIDERING

A standalone staff-wide diagnostic system designed to capture frontline perspectives, identify operational friction, and align leadership prior to strategic shifts.

WHAT IS INCLUDED

- Anonymous staff-wide diagnostic survey
- Custom Strategic Brief & Organizational Snapshot Report
- 45-60 minute Executive Debrief Session with Donna
- Complimentary access to Find Your Starting Point - Compass Check-In for agency staff

DELIVERY STANDARDS & RESPONSIBILITIES

Contracting Agency: Distributes the anonymous survey link to active staff members and schedules the executive debrief session upon survey completion.

LUV Solutions: Administers the diagnostic survey platform, analyzes responses, synthesizes the custom Strategic Brief, and facilitates the 45-60 minute Executive Debrief Session.

Confidentiality Standard:

Diagnostic survey instruments, analytical frameworks, and brief formats remain the exclusive intellectual property of LUV Solutions. Diagnostic findings and reports are synthesized exclusively for internal agency leadership use.

Implementation Standard:

The diagnostic is designed to surface patterns and operational friction for leadership reflection and alignment. It is not an employee performance appraisal or individual staff evaluation.

INVESTMENT

Diagnostic cycle investment is based on active employee count:

SELECT	OPTION / SCOPE	INVESTMENT
○ Tier A	1-25 Staff Members	$1,500 / diagnostic cycle
○ Tier B	26-75 Staff Members	$2,800 / diagnostic cycle
○ Tier C	76-200+ Staff Members	$4,200 / diagnostic cycle

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AGENCY & PROPOSAL INFORMATION

Agency / Organization Name

Proposal Date

Primary Contact Name

Proposed Start Date

Contact Title

PO Number (if required)

Agency Environment / Type

Select Agency Environment

Telephone Number

Billing Address

Billing Email

PURCHASING & PAYMENT

Services are invoiced immediately after agreement execution or upon receipt of an authorized Purchase Order (PO) when required by agency policy. Standard payment terms are Net 30 days from invoice date.

AGREEMENT & ACCEPTANCE

By signing below, the Contracting Agency accepts the selected offering, scope, investment rate, implementation responsibilities, and terms outlined in this agreement.

ACCEPTED BY CONTRACTING AGENCY

Authorized Signer Name

Authorized Signer Title

Signature **Date**

ACCEPTED BY LUV SOLUTIONS

Authorized Name: Donna Ewing Marto

Title: Executive Director & Founder

Signature **Date**

RETURN COMPLETED AGREEMENT

Email: hello@luvsolutions.net | Fax: 619-375-2155 | Questions? Call: 619-333-6533