LUV SOLUTIONS

SERVICE PROPOSAL & AGREEMENT

Adulting: Own Your Future

WHAT YOUR ORGANIZATION IS CONSIDERING

A guided experience that helps participants turn larger life goals into practical, manageable next steps they can act on and adjust over time. Paired with a personal digital workbook that supports planning, reflection, and follow-through.

WHAT IS INCLUDED

- 12 widescreen video residency sessions with Donna holding space on video
- Personal digital workbook
- Practical implementation guidance through the LUV Organizational Implementation System (OIS)

DELIVERY STANDARDS & RESPONSIBILITIES

Contracting Agency: Provides basic A/V setup and designates local staff to support the experience as Space Hosts.

LUV Solutions: Provides streaming access, personal digital workbook access, and practical implementation guidance through the LUV Organizational Implementation System (OIS).

Implementation Standard:

The LUV Organizational Implementation System (OIS) is a practical, light-touch support system that equips staff and supervisors with clear tools to support consistent delivery without unnecessary administrative burden.

Participant Privacy & Dignity:

Personal digital workbooks are private self-ownership tools. Staff do not grade, inspect, copy, or demand mandatory disclosure of participant workbook entries. What participants write remains entirely theirs.

Intellectual Property & Site Boundaries:

All video content, personal digital workbooks, OIS materials, and facilitator guides remain the exclusive intellectual property of LUV Solutions. The annual site license is non-exclusive and non-transferable and is limited to the contracted site and active participant limit. Unauthorized sharing, reproduction, external distribution, or public hosting is prohibited.

INVESTMENT

Annual site licensing options for this Virtual Residency experience:

SELECT	OPTION / SCOPE	INVESTMENT
○ **Cohort License**	Up to 30 Active Site Participants	$1,250 / year
○ **Site-Wide License**	Unlimited Site Participants	$3,500 / year

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AGENCY & PROPOSAL INFORMATION

Agency / Organization Name

Proposal Date

Primary Contact Name

Proposed Start Date

Contact Title

PO Number (if required)

Agency Environment / Type

Select Agency Environment

Telephone Number

Billing Address

Billing Email

PURCHASING & PAYMENT

Digital site licenses and services are invoiced immediately after agreement execution or upon receipt of an authorized Purchase Order (PO) when required by agency policy. Standard payment terms are Net 30 days from invoice date.

AGREEMENT & ACCEPTANCE

By signing below, the Contracting Agency accepts the selected offering, scope, licensing option, implementation responsibilities, and licensing terms outlined in this agreement.

ACCEPTED BY CONTRACTING AGENCY

Authorized Signer Name

Authorized Signer Title

Signature **Date**

ACCEPTED BY LUV SOLUTIONS

Authorized Name: Donna Ewing Marto

Title: Executive Director & Founder

Signature **Date**

RETURN COMPLETED AGREEMENT

Email: hello@luvsolutions.net | Fax: 619-375-2155 | Questions? Call: 619-333-6533